

DOCUMENT MANAGEMENT SOLUTIONS

Digitize what matters. Access it when you need it.



OVERVIEW

EDC transforms paper-based archives into secure, searchable digital records. With high-speed scanning, OCR indexing, and verified quality control, we help businesses eliminate clutter, reduce risk, and improve access. Services are available onsite or from our certified facility in Dubai.



KEY FEATURES

- Bulk scanning of high volumes with minimal manual input
- OCR-enabled indexing for keyword search and content access
- Support for all document sizes, including receipts and large-format files
- Secure on-prem or cloud-based storage options
- Onsite or offsite digitization, depending on your needs
- Certified secure destruction of expired documents



BUSINESS BENEFITS

- Reduce storage costs and reclaim office space
- Find records instantly with full-text search
- Improve compliance with audit-ready digital filing
- Protect sensitive data with role-based access controls
- Speed up business workflows and eliminate retrieval delays



USE CASES

- Digitize historical contracts and client records
- Convert financial documents and paper forms into searchable PDFs
- Prepare compliance archives for legal and audit readiness
- Securely dispose of outdated paper files
- Enable remote access to business-critical information

KEY STATISTICS

75%

of organizations are accelerating digitization to improve efficiency

21%

of productivity loss is linked to document handling inefficiencies

60%

productivity increase reported by teams using digital workflows

WHAT OUR CLIENTS SAY

“ EDC has significantly streamlined our statement printing and delivery process. Their service has improved our productivity and reduced paper-related overheads. ”

— Emirates NBD



edc

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EXPLORE HOW EDC CAN HELP YOU GO
PAPERLESS—SECURELY, EFFICIENTLY,
AND AT SCALE.

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